

# How To Write Your Resume and Win Your Job Interview

Presented by Megan Dredge



Not sure how to write your resume? Nervous about going for a job interview? In this course you'll learn how to write your resume and prepare for your job interview.

Format: Online

Audience: New teachers, Teachers returning to the profession, Teachers looking to apply for a teaching position.

## Description

Not sure how to write your resume? Nervous about going for a job interview? In this course you will learn how to structure your resume and how to prepare for your job interview.

### **Additional notes about this format**

### **Teaching Standards**

6.2.2 Proficient Level - Engage in professional learning and improve practice

6.3.2 Proficient Level - Engage with colleagues and improve practice

7.1.2 Proficient Level - Meet professional ethics and responsibilities

7.2.2 Proficient Level - legislative, administrative and organisational requirements

7.4.2 Proficient Level - Engage with professional teaching networks and broader communities

### **Are you in NSW? If so, this is relevant for you**



Teacher Training Australia is endorsed to provide NESA Registered Professional Development for teachers accredited at Proficient and Lead Level

Completing this course will contribute 6 hours of NESA Registered PD addressing 6.2.2, 6.3.2, 7.1.2, 7.2.2 & 7.4.2 from the Australian Professional Standards for Teachers towards maintaining Proficient Teacher Accreditation in NSW.

## Occurrences

Start Date	Location	Price
31/08/2019	Online	\$269 + GST

## Sessions

### How To Write and Structure Your Resume For Maximum Impact #1

**1 hour and 30 minutes**

How to physically structure your resume, including sections and pages.

### How To Write and Structure Your Resume For Maximum Impact #2

**1 hour and 30 minutes**

- the specific things you should (and shouldn't) include in your resume
- how to make your resume stand out from the crowd
- viewing sample resumes
- relevant reading/article

### Winning Job Interviews #1

**1 hour and 30 minutes**

Learn what to do before, during and after the interview to be memorable.

Understand how to anticipate and answer interview questions.

### Winning Job Interviews #2

**1 hour and 30 minutes**

Understand how to anticipate and answer interview questions.

Gain strategies for confidence in talking and expressing your true self.

Reflect on sample interview questions

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## About the team



### Megan Dredge

#### Creator

Megan is a passionate and inspiring presenter, who has spent two decades teaching in both the public and private education sectors.

Megan is committed to helping students aim higher, reach further, and learn stronger. She not only teaches students, she also teaches teachers - running high quality Professional Development programs on a regular basis.

She has authored four books, developed numerous resources for teachers, and most recently developed the education resources for the ABC's sustainability series, Project Planet.

She has spoken extensively in Australia, Asia and Europe and is currently the Global Leadership Coach for Propel Women, actively training over 4000 leaders in 44 nations around the world.

Megan is a Facilitator for G.A.T.E.WAYS gifted and talented students programs nationwide and also for the GERRIC Gifted and Talented Program at the University of New South Wales.

Whether it's in the classroom, the boardroom or the marketplace, Megan is passionate about communicating for life change.

She's been married to Rohan since 1997 and they have two beautiful children, Zarriah and Maddox.

Megan loves all things Italian; loves to read, travel and drink coffee; and would always choose the 'room with a view'.

"I look forward to meeting you at my next course and learning from your incredible journey as a teacher." Megan





## Enrol now to secure your spot

Limited spots are available. Please enrol online or fax your enrolment to 1300 667 691 to secure your spot.

Please note, by submitting this enrolment form you are confirming that you have been given financial approval by your employer to attend this course. Cancellation advice should be given in writing 7 days before the commencement of this course.

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Product: How To Write Your Resume and Win Your Job Interview

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Occurrence Date:

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Your Name:

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Your email address:

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Employer name:

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Employer phone:

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Enrol online at <http://tta.edu.au>